

Northwest Words

The Official Publication of *Northwestern Toastmasters* Club 2946/37

We meet each first, third, and fifth Tuesday, 6:30 PM - Mayberry's, 50 Miller Street, Winston-Salem, NC

OFFICERS for 2017-2018

Peter Gross	President
Pam Christopher, DTM	VP-Education
Bob McHone	VP-Membership
Don Barnett	VP-Public Relations
John Clark, DTM	Secretary
Marcia Barney, DTM	Treasurer
Shawn Gaudet DeLestardt	Sgt. at Arms
John Clark, DTM	webmaster
On the web at	www.NWTM.org

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Our Next Meeting will be on
December 5, 2017

For More Information, call
Marcia Barney (336) 712-8183



The Mission of a Toastmasters Club is to provide a mutually supportive and positive learning environment in which each member has the opportunity to develop and practice communication and leadership skills, which in turn foster self-confidence and personal growth.

Minutes from our Meeting—November 21, 2017



by John Clark, DTM
Secretary

November 21, 2017 Meeting (Two Days until Thanksgiving.)
Week 5 of the Improved Communications Seminar

Business Session (Conducted by Pam Christopher, VP/Education)

- Joel Schanker made the motion to accept the secretary's report, as printed in the newsletter.
- Pam Christopher announced that Division E TLI will be held on Saturday, December 16, 2017.

Educational Session

Marcia Barney was our Toastmaster of the meeting. Her theme (and the theme of the meeting) was Speech Language. Marcia then introduced - -

- Butch Barney as Grammarian, Vote Counter and Timer.
- Don Barnett was our Word Master and gave us the word "harmonious."
- Shawn de Lestard was our Table Topics Master. His theme was Effective Listening.

Table Topics questions went to

- John Clark (Tell us about a speech pattern that irritates you.)
- Craig Thrift (Tell us about a remarkable statement that you heard.)
- Butch Barney (Sage advice you received.)
- Don Barnett (How would you finish the art of Da Vinci?)

Our prepared speakers were -

- Russel Sequeira used speech number 2 from the Competent Communication Manual to tell us about "Regenerative Medicine."
- Pauline Pfaff showed how "Our Thoughts Can Create Our Reality."
- Laura Phillips used Project 3 from the Technical Presentations manual to tell us about "Using CMMS to Influence Culture, Part 2."
- Bob McHone used project 2 from the Entertaining Speaker manual to talk about "The Many Shades of Sunlight."

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(minutes – continued from page 1)

Our General Evaluator was Joel Schanker, who called on -

- Craig Thrift to evaluate Russel's speech
- Rob Phelps to evaluate Pauline's speech
- John Clark to evaluate Laura's speech,
- Pam Christopher to evaluate Bob's.

Craig Thrift was awarded the Best Table Topic Speaker
 Pam Christopher was Best Evaluator.
 Bob McHone was awarded the Best Prepared Speaker

The meeting concluded with a report from our Joke Master, Craig Thrift.



Dates to Remember

- December 5 & 19, 2017:** December NWTM meetings
- December 12 – 20, 2017:** Hanukah
- December 16, 2017:** TLI training (see below)
- December 25, 2017:** Christmas Day
- January 1, 2018:** New Year's Day
- January 2, 2018:** ICS Graduation

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December

How did it get so late so soon? Its night before its afternoon. December is here before its June. My goodness how the time has flewn. How did it get so late so soon?

[Dr. Seuss](#)



TLI Training

December 16, 2017
 Save the date

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Delivering Technical Briefings

A technical briefing is a **speech that conveys technical information** to a specific audience, usually in a workplace.

Technical briefings should be presented in a way that **allows an audience to understand and apply critical information**. Technical briefings can range from an engineer briefing a group of managers on a current project, to a retail supervisor explaining a new company policy to the store employees. Follow the steps below to ensure your technical briefings are as effective as they can be:

- **Know your audience.** Avoid using too much industry jargon or material that is too technical for your colleagues to easily understand.
- **State the purpose** of the technical briefing in one or two sentences and use this summary as the focal point for the entire presentation.
- **Arrange the material** into an outline containing an introduction, main points and a conclusion.
- **Summarize the main points** of the technical briefing during the conclusion.

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Words mean more than what is set down on paper. It takes the human voice to infuse them with deeper meaning. Maya Angelou

~~ Meeting Schedule ~~

Please Note. The Vice President of Education is continually adjusting the schedule to meet the requirements of our members. So, if you need to see the current schedule, contact our Vice President of Education

Future Meeting Roles and Responsibilities:

Member		12/05/2017	12/19/2017	01/02/2018
Don	Barnett, AC-G	Evaluator		
Butch	Barney, DTM	TOASTMASTER (Use of Voice)		
Marcia	Barney, DTM	TableTopics Master (Use of Notes)		
Pam	Christopher, DTM	Evaluator		
John	Clark, DTM	Speaker		
Shawn	DeLestardt	Speaker		
Peter	Gross	Speaker		
Bob	McHone	Timer/ Jokemasterare		
Rob	Phelps	General Evaluator		
Laura	Phillips	OUT		
Joel	Schanker, DTM	TABLE TOPICS Use of Notes		
Craig	Thrift, ACS/ALB	Grammarian Wordmaster		
Angela	Johnson	Speaker		
Pauline	Pfaff	Evaluator		
Sequeria	Russell	Evaluator		

Remember: All roles are important! If you cannot attend the meeting, then PLEASE contact our VP of Education.