

Northwest Words

The Official Publication of Northwestern Toastmasters Club 2946/37
Meeting each first, third, and fifth Tuesday, 6:30 PM - Mayberry's, 50 Miller Street, Winston-Salem, NC
Volume 33, No. 5, Early September, 2006

On the web at www.nwtm.org

OFFICERS

President	Donna Hall	
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VP-Membership	Lance Kull	
VP-PR	John Clark	336 723-2153
Secretary	Christy Seay	
Treasurer	Marcia Barney	336 712-8183
Sgt. at Arms	Evander Woo	
Immediate Past	Teddy Burriss	

For more information --
call Marcia Barney at
336 712-8183

**See YOU at our next Meeting
Tuesday September 5, 2006**



The Mission of a Toastmasters Club is to provide a mutually supportive and positive learning environment in which each member has the opportunity to develop and practice communication and leadership skills, which in turn foster self-confidence and personal growth.

Guests

Our guests for the August 15 meeting were Dan Tatum and Zoltan Rab. Zoltan joined Northwestern after the meeting and is now our newest member. Please be sure to make him feel welcome.

Our guest (and future member) for the August 29 meeting was Karl Hastings.

Dues Are Due

Our semiannual dues of \$31.50 are due. Please bring a check or cash to our September 5 meeting for that amount. If you will be unable to attend the meeting, please send a check, payable to "Northwestern Toastmasters" to: Marcia Barney, DTM, 3501 Lakefield Court, Clemmons, NC 27012.

Humorous Speech Contest!

For details on the Humorous Speech Contest, talk to our VP of Education, Joel Schanker. The contest is scheduled for September 19, 2006.

About the Web Site

There is a wealth of information about the format of a Toastmasters meeting and a description of the roles in a meeting. Click on "About Us" then click on "Meetings" for the format of a typical meeting. Click on "Roles" for the responsibilities of each role in a meeting. Hint: Even "experienced" members need refreshing once in a while.

Schedule for the September 5, 2006 meeting

Toastmaster	Derrick Webb
Table Topics	Chuck Melton
General Evaluator	Butch Barney
Speaker	Zoltan Rab
Speaker	Debbie Woo
Speaker	Donna Hall
Evaluator.....	Joel Schanker
Evaluator.....	Lance Kull
Evaluator.....	Teddy Burriss
Evaluator.....	Evander Woo
Grammarian.....	Brian Davidson
Wordmaster	Karen Harmon
Timer	Libby Lagadi
Vote Counter.....	Elaine Wiles
Jokemaster	Christy Seay

Remember: All roles are important! If you can not attend the meeting, then do contact either our VP of Education or the Toastmaster of the meeting.

Schedule for the October 3, 2006 meeting

Toastmaster	Pam Christopher
Table Topics	Barbara Schanker
General Evaluator	John Clark
Speaker	Don Barnett
Speaker	Chuck Melton
Speaker	Christy Seay
Speaker	David Lagadi
Evaluator.....	Marcia Barney
Evaluator.....	Derrick Webb
Evaluator.....	Brian Davidson
Evaluator.....	Donna Hall
Evaluator.....	Elaine Wiles
Grammarian.....	Butch Barney
Wordmaster	Evander Woo
Timer	Zoltan Rab
Vote Counter.....	Libby Lagadi
Jokemaster	Karen Harmon

The Secretary's Report

by Christy Seay, Secretary

The August 16, 2006 Meeting

We had a laugh-out-loud meeting on Tuesday, August the 15th. You should be very sorry that you missed it. We did have good attendance, having to pull up some extra chairs. We had two guests for the night, Zoltan Rab (who is now a member) and Dan Tatum. Donna Hall announced that we have received the Distinguished Award. Please note that we have gotten this award every year since John Clark was president.

Our Toastmaster was Teddy Burriss; he also took the job of Wordmaster. Our word for the night was ASSIDUOS. Hopefully that is the right spelling, we had some debate over it!

The Table Topics Master was none other than Marcia Barney. She provided four questions for David Legadi, Chuck Melton, Don Barnett, and Libby Legadi. The winner of table topics was Don Barnett.

Our timer and vote counter for the night was Evander Woo.

The speakers were Don Barnett, Karen Harmon, and John Clark. The winner for best speaker was John Clark!

Evaluating Don was Elaine Wiles, evaluating Karen was Butch Barney, and evaluating John was Christy Seay. (Christy had an especially difficult time trying to find something wrong with John's speech; however, Marcia took care of that in the parking lot after the meeting.) It was a tough battle, but Butch Barney won for best evaluator.

Evander Woo did a great job counting votes and keeping up with times.

David Legadi gave us a wonderful story to think about, if you were there you missed a good one. Let's just say, "Don't mess with a lady's dress during church!"

They Walk Among Us

One day I was walking down the beach with some friends when someone shouted...."Look at that dead bird!" Someone looked up at the sky and said..."where???"

While looking at a house, my brother asked the real estate agent which direction was north because, he explained, he didn't want the sun waking him up every morning. She asked, "Does the sun rise in the north?" When my brother explained that the sun rises in the east, and has for sometime, she shook her head and said, "Oh, I don't keep up with that stuff."

I used to work in technical support for a 24/7 call center. One day I got a call from an individual who asked what hours the call center was open. I told him, "The number you dialed is open 24 hours a day, 7 days a week." He responded, "Is that Eastern or Pacific time?" Wanting to end the call quickly, I said, "Uh, Pacific!"

Email Etiquette Basics

by Teddy Burriss



In my last speech I spoke of the power of the many ways we communicate now. Cell phones, PDA's Instant Messenger and Email. Here are 10 (+/-) basic rules of using email that may be helpful.

1. Write an email message as you would any other document.

Use spell check, check your grammar and pay attention to what you type. Also, don't type something in an email message that you would not say face-face.

2. Be brief – Email is not the place for a novel. Also, don't type a paragraph in Word and then attach it to an email message – type the paragraph in your message.

3. Make sure all of your contact information is in your email message

4. Be smart about responding to a message – Think first. Read your response to make sure it is not an emotional or inappropriate response that you will regret after clicking SEND. Recalling a message does not work as well as you think.

5. Don't forward jokes, chain letters or inappropriate messages to your co-workers, just because you can. Don't SPAM them with the SPAM you get. Be considerate of your co-workers time by not wasting it with junk mail.

6. Email can contain virus' that can cause problems with your computer. Make sure your virus protection software is up to date and working.

7. Don't use email to "discuss" sensitive or confidential subjects. You can not control where an email may be forwarded.

8. Don't send promotional materials to everyone in your contact list. Just because you know who they are does not mean you know what they may be interested in beyond your regular business with them.

9. DON'T TYPE IN ALL CASE – This is considered YELLING and is not good email etiquette.

10. Don't send a time sensitive email in the late afternoon or on Friday if it needs to be handled before the end of day or the end of the week. Actually – time sensitive information should be followed up on via a phone call or in person.

They Walk Among Us (Continued)

My colleague and I were eating our lunch in our cafeteria, when we overheard one of the administrative assistants talking about the sunburn she got on her weekend drive to the shore. She drove down in a convertible, but "didn't think she'd get sunburned because the car was moving".

My sister has a lifesaving tool in her car it's designed to cut through a seat belt if she gets trapped. She keeps it in the trunk.