

Meeting Agenda

Also known as Orders of the Day, Order of Business, Program

Based on information in *Robert's Rules of Order Newly Revised – 10th Edition*

Call to Order

Reading and approval of minutes of previous meeting

Reports of officers, boards, standing committees

Reports of Special Committees

Special orders (such as nominations and elections)

Unfinished business and general orders

New Business

Program

Announcements

Adjourn

